

**NOTICE INVITING QUOTATION**

No. RGR/ASDMA/01/2014/226

Dated: 13<sup>th</sup> August, 2020

Assam State Disaster Management Authority (ASDMA) invites Price Quotation from reputed Firm/Dealers/Agency for the work "Onsite Comprehensive Annual Maintenance and Preventive measures for the Audio Video Conference and LAN system for 1 year" installed at ASDMA Building, Janata Bhawan, Dispur, Guwahati -6, Assam.

Sl. No.	Name of the Item	Qty.	Unit
1	BOSCH delegate unit LLB 3300	12	Nos
2	Liberty ceiling mount	1	Nos
3	Connectivity box Magnum Series MG-01	5	Nos
4	JBL ceiling speaker 8124	8	Nos
5	Liberty VGA Cable	150	Mtr
6	DAC cable SPK 18	100	Mtr
7	Neutrik Connector NC3MXX	22	Nos
8	Neutrik RCA connector NYX352	3	Nos
9	Connector	17	Nos
10	Equipment rack 19 " 12U	1	Nos
11	BOSCH chairman unit LBB 3331/50	1	Nos
12	BOSCH F01U134985-081 CCS-CURD	1	No
13	DBX drive Rack 260	1	No
14	Crown 14M	1	No
15	Crown Amplifier XLS 1000	1	No
16	Optoma Ex 615 Dip Projector	1	No
17	Liberty show Jun 06x8(120) MW Synch	1	No
18	Kramer VGA & Audio Switcher	1	No
19	Kramer Vp-400K	1	No
20	Finolex RG 6 Cables	70	Mtr
21	Panasonic 65 "Plasma TV TH-65V T20D	1	No
22	Polycom Video Conference System	1	No
23	LAN equipment & Cables	1	Lot

**Terms and Conditions:**

- a. Price quotation should be inclusive of all taxes as applicable.
- b. The rates are to be quoted in figures as well as in words.

**Eligibility Criteria/ Qualification for the Bidders:**

- c. The Bidder's Firm must be incorporated & registered in India, under the Indian Companies Act/Societies Registration Act/Firm registration act/Trust Act with minimum of 3 years' experience in the relevant field. (Proof of Registration and experience should be submitted).

- d. Bidders should have experience in the relevant areas and shall have at least three completed Work orders within F.Y. 2016-17, 2017-18, 2018-19 from Government organization, State Government organization and PSU. Completion certificate/ repeat orders and Purchase Order/Work Order/ Agreement signed with the client. The value of one supply Order should be minimum Rs. 5, 00, 00.00 (Rupees Five Lakh) only.
- e. Copy of PAN card issued by Income Tax Department and up-to-date GST registration in Assam must be submitted with the quotation.
- f. The Successful Firm/Agency will sign the Service Contract Agreement with ASDMA for a period of 1 years.
- g. The Bidder shall provide an undertaking regarding the same. (Self-Declaration as per Annexure 1)
- h. The Bidder should have the Average Financial Turnover Rs 25.00 Lakhs during the last 3 years, ending 31<sup>st</sup> March 2019. Document related to Average Annual Financial Turnover along with audited balance sheet should be certified from Chattered Accountant (CA).
- i. The Vendor should provide details of the skilled manpower and the mode of their deployment. Bidder should submit the supporting document along with price quotation.
- j. The bidder should have registered Office in Guwahati City, Assam.
- k. The undersigned reserves the right to reject a part or the whole of quotation without assigning any reason thereof.
- l. The Authority is not bound to accept the lowest quoted rate.

The parties are required to verify the terms and condition for "Onsite Comprehensive Annual Maintenance and Preventive measures for the Audio Video Conference and LAN system for 1 year" from ASDMA during office hours. The quotations must be submitted on or before 31/08/2020 during Office Hours.

The envelope containing quotation should be super scribed "Onsite Comprehensive Annual Maintenance and Preventive measures for the Audio Video Conference and LAN system for 1 year", due on 31/08/2020.

**Complete notice inviting quotation document will be available on the Official website of ASDMA: <http://asdma.gov.in/>**



(Pankaj Chakravarty)

Deputy Secretary & State Project Coordinator  
Assam State Disaster Management Authority  
Assam Sachivalaya, Dispur

No. RGR/ASDMA/01/2014/226-A

Dated: 13<sup>th</sup> August, 2020

Copy to: -

1. Deputy Commissioner, Kamrup Metro for pasting it in the notice boards
2. ASDMA notice board.
3. The Director, Information and Public Relations, Assam, Last Gate, Guwahati-6 with a request to publish the Notice Inviting Quotation in the newspapers.
4. The Systems Expert (IT) for uploading the Short Tender Notice in its Official Website.



(Pankaj Chakravarty)

Deputy Secretary & State Project Coordinator  
Assam State Disaster Management Authority

Self-Declaration format

Annexure- 1

Self-Declaration

To,

The Chief Executive Officer

Assam State Disaster Management Authority

Assam Secretariat, Dispur, Guwahati – 781006, Assam

Phone no- 0361-2237221, Fax- 0361-2237010

Sub: Self Declaration as a part of the Response to Notice Inviting Quotation Document on “Onsite Comprehensive Annual Maintenance and Preventive measures for the Audio Video Conference and LAN system for 1 year”.

Ref: TENDER no.

Dear Sir,

In response to Notice Inviting Quotation No. \_\_\_\_\_ Dated: dd/mm/yyyy as an employee of----- in the capacity of -----, I/We hereby declare:

1. That our organization <organization name> is having unblemished past record and was not declared ineligible for corrupt and fraudulent practices either indefinitely or for a particular period of time.
2. That we are not currently debarred or blacklisted by any Government entity, PSU, Bank or corporate institution in India or abroad.

The declaration submitted by us is true and correct to the best of our knowledge and if it is proved otherwise at any stage of execution of the contract, ASDMA has the right to summarily reject the proposal and disqualify us from the process.

(Signature of the Bidder/Authorized Signatory)

Name:

Designation:

Seal:

Date: