

ASSAM STATE DISASTER MANAGEMENT AUTHORITY

VACANCY ANNOUNCEMENT

Applications along with attested copies of all Certificates, Marks Sheets, etc. are invited from intending candidates, who are Indian Citizens for engagement on contractual basis initially for a period of one year, subject to the conditions laid down by ASDMA.

The applicants may have to appear for an interview at the venue, date and time as decided and directed by the Authority, at their own cost. No TA / DA shall be paid for the purpose. Candidates not having the requisite qualifications are liable to be summarily rejected. The number of candidates to be called for the interview will be decided by the Authority on the basis of merit list prepared for the purpose. The Authority also reserves the right to accept or reject any application without assigning any reason thereof.

The applications along with testimonials should be submitted on or before **7th December, 2015** and addressed to:

**The Chief Executive Officer,
Assam State Disaster Management Authority,
Assam Secretariat Campus (Opp. SBI Sectt. Branch),
Dispur, Guwahati – 781006,
Assam.**

The applicant should mention the name of the post applied for on top of the envelope containing the application. Candidates applying for multiple posts should submit their applications separately in different envelopes mentioning the name of the post applied for on top of the envelope containing the respective applications.

1. Name of the Post : Engineering Consultant (Flood Mitigation)

No. of post- 1 No.

Essential Qualification :

- B.E./B.Tech. in Civil Engineering from a recognized University.
- Applicants with requisite educational qualifications, doing research work in related area may also apply.
- Proficiency in use of basic features of computers.
- Should not be below 21 years and above 38 years as on 1st January 2016. Relaxation of 5 years in the upper age limit for Scheduled Caste/Scheduled Tribe candidates as per Govt. norms.

Skills & Experience

- 02 (two) years' work experience with knowledge of flood modelling, flood zoning, etc.
- Doing research work in related area.


**Chief Executive Officer
Assam State Disaster
Management Authority,
Dispur, Guwahati-6**

- Candidates with M.E./M.Tech. in Civil Engineering will not be required to have work experience.

Duties and Responsibilities:

The Engineering Consultant will be posted at Guwahati to work with the State Disaster Management Authority under the direct supervision of Chief Executive Officer, ASDMA and perform the following duties:

- Discharge all duties and responsibilities relating to implementation of any technical project taken up by SDMA.
- Render technical advice in respect of execution of the project or any other technical matter as would be required by SDMA.
- Assist the SDMA in preparation of project related reports.
- Assist SDMA in preparation of the design of the structures / buildings to be taken up for disaster mitigation activities.
- Liaise with related government departments / organizations, subordinate offices if required, in connection with execution of work and provide technical assistance for smooth implementation of any project.
- Supervise the works of other technical personnel of SDMA and to aide and advise the technical personnel involved in the project / work.
- Assist in imparting required training to the field functionaries.
- Inspect work in the fields for quality monitoring and rendering technical advice.
- Any other duty that may be assigned from time to time.

Duty Station: Guwahati, Assam

Fixed Remuneration: Rs. 27,400/- per month

2. Name of the Post : Technical Assistant (G.I.S.)

No. of post- 1 No.

Essential Qualification :

- Bachelor's degree in Geography/Geoinformatics or other relevant fields from a recognised University or Institute.
- 1(one) year practical experience in using Geographic Information System (GIS) and image processing software such as ArcGIS and ERDAS.
- Should not be below 21 years and above 38 years as on 1st January 2016. Relaxation of 5 years in the upper age limit for Scheduled Caste/Scheduled Tribe candidates as per Govt. norms.

Duties and Responsibilities:

- Conversion of hard copy information into GIS format.
- Create maps and graphs, using GIS software (ArcGIS, ERDAS) and related equipment.
- Provide support to GIS Expert in performance of his duties and responsibilities.
- Coordinate with different departments for finding out existing maps / data.
- Gather, analyse and integrate spatial data with non-spatial data and determine how best the information can be displayed using GIS.
- Compile geographic data from a variety of sources including census, field observation, satellite imagery, aerial photographs and existing maps.
- Any other duties and responsibilities that maybe assigned from time to time.

Duty Station: Guwahati, Assam

Fixed Remuneration: Rs. 17,400/- per month



(P.K. Tiwari)

Chief Executive Officer,

Assam State Disaster Management Authority.

*Chief Executive Officer
Assam State Disaster
Management Authority
Dispur, Guwahati-6*