

SHORT TENDER NOTICE

No. ASDMA 16/2012/258

Dated: 3rd June 2019

Price bids are invited affixing Court Fee stamp of Rs.8.25/- from reputed, experienced & financially sound registered Firm/Agencies/Dealers for supply of following items for a period of 2 years:

1. Daily Newspaper:

SI No	Name of the Newspaper	Vernacular type & period of publication
1	Times of India	English/Daily
2	The Telegraph	English/Daily
3	The Sentinel	English/Daily
4	The Assam Tribune	English/Daily
5	Amar Asom	Assamese/Daily
6	Asomiya Pratidin	Assamese/Daily

2. Magazines:

SI No	Name of the Magazine	Vernacular type & period of publication
1	Time	English/Weekly
2	Frontline	English/Fortnightly
3	Down to Earth	English/Monthly
4	BBC Knowledge	English/Bi-Monthly
5	National Geographic	English/Monthly
6	Discover	English/Monthly

Terms and Conditions:

- a. The rates are to be quoted F.O.R. destination inclusive of packing forwarding, freight, insurance, if any, to the Office of Assam State Disaster Management Authority, Janata Bhawan, Dispur- 781006.
- b. The Newspaper & Magazines will be supplied on time at ASDMA office. The Daily Newspaper (see Annexure-I) will be supplied at morning time (Before 9:00 AM) and the Magazines will be supplied as per the duration of publication (Quarterly, Monthly, Bi-monthly etc.)
- c. The bills will be submitted in Triplicate in the first week of each month in the name of Assam State Disaster Management Authority, Ancillary Block, Janata Bhawan, Dispur-6
- d. The rates are to be quoted in figures as well as in words.
- e. The quoted rates should be inclusive of all taxes.
- f. The Bidder's Firm must be incorporated & registered in India, under the Indian Companies Act/Societies Registration Act/Firm registration act/Trust Act and should be in operations in India for minimum of 3 years' experience in the relevant field. (Please submit Proof of Registration)
- g. Certified copy of PAN card issued by Income Tax Department/up-to-date VAT registration in Assam and Service Tax Registration Certificate must be submitted with the quotation.
- h. Up to date GST Registration needs to be submitted along with the price quotation.

- i. The undersigned reserves the right to reject a part or the whole of quotation without assigning any reason thereof.
- j. The Successful Firm/Agency will sign the Contract Agreement with ASDMA for a period of 2 years.
- k. **The envelope containing quotation should be super-scribed "Price Quotation for supply of Daily Newspaper and Magazine for ASDMA", due on 15/06/2019.**

The parties are required to verify the terms and condition for supply of Newspaper and Magazine from ASDMA during office hours. The quotations must be submitted on or before 15 /06/2019. (Before 4:00 P.M.). The Authority is not bound to accept the lowest quoted rate.

(Smti. Meenakshi Das Nath)
Joint Secretary & State Project Coordinator
Assam State Disaster Management Authority
Assam Sachivalaya, Dispur

No. ASDMA 16/2012/258-A

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Copy to:-

1. Deputy Commissioner, Kamrup Metro for pasting it in the notice boards
2. ASDMA notice board.
3. Assam Administrative Staff College Notice Board.

(Smti. Meenakshi Das Nath)
Joint Secretary & State Project Coordinator
Assam State Disaster Management Authority
Assam Sachivalaya, Dispur