



## SHORT TENDER NOTICE

No. ASDMA 11/2015/Pt/208

Dated: .....25/05/2018

Assam State Disaster Management Authority invites quotation from eligible and reputed manufacturers/Suppliers/Authorised Dealers of Mobile Phones affixing Rs. 100/- (Rupees One Hundred Only) court fee stamp to supply and support Mobile Phones to ASDMA for its newly created District Emergency Operation Centres (DEOCs) located in new Districts under the District Disaster Management Authority (DDMA)s across Assam to augment the existing Communication set up for disaster management communication with the following specifications.

### Particulars of Mobile Phones :-

SL.NO	Features	SPECIFICATION	NUMBER OF MOBILE SETS TO BE PROVIDED
1	<b>Processor</b>	Quad Core with 1 GHz min and above	7 (Seven) nos.
2	<b>Memory</b>	1 GB RAM (minimum) and above	
3	<b>Storage Capacity</b>	8GB internal ROM with expandable to 32 GB with micro SD card (Bidder need not provide micro SD card)	
4	<b>Screen Size</b>	4.5 inch (minimum) and above	
5	<b>Web Camera</b>	Dual Camera- Min. 5 MP primary, back camera and 2 MP secondary, front camera.	
6	<b>SIM</b>	Dual Sim (GSM+GSM), both voice and data enabled.	
7	<b>Network</b>	3G,4G voice and data enabled, GSM	
8	<b>Operating System</b>	Min. Android (pre- installed)	
9	<b>Battery</b>	<ul style="list-style-type: none"><li>Li-Ion, Min. 2300Mah (minimum) and above</li></ul>	
10	<b>Accessories for Quoted Mobile Phone</b>	(The packet should include all other accessories otherwise normally provided with the handset)	
11	<b>Warranty</b>	Min (1) year comprehensive manufacturer warranty on hardware and software of the Mobile phone and all its integrated components viz. display unit, battery etc. Accessories supplied in box viz. charger, headset etc. will have 6 months warranty. Each mobile phone shall be given own warranty card.	
12	<b>Service Centres</b>	At least 03 (three) authorised service centres in Assam including one in State capital, Guwahati. Bidder shall mention original authorization letter including contact details of these service centres. Service engineers is to receive the defective handset and return back the same after repair	
13	<b>Service Quality</b>	Supplier is expected to keep good stock of spares and manpower to ensure prompt, quality after sales service within a reasonable time frame of maximum of 5 (five) days. If the set cannot be repaired within a reasonable time frame, it will be replaced with a new one and warranty shall be extended by the incremental period	

*Handwritten signature*

## General Instructions & Process

1. The envelope containing quotation should be super scribed "**Quotation for supply of Mobile Phones for ASDMA**". The bid must be submitted in two sealed envelopes
  - a. One for Technical Bids and
  - b. Second for Financial bids
2. Technical bid should contain the following
  - a. Rs. 100/- court fee stamp to be affixed along with the quotation
  - b. Copy of Registration Certificate/ trade licence
  - c. PAN card issued by Income Tax Department to be submitted.
  - d. Up-to-date GST registration in Assam must be submitted.
  - e. A copy of self certification that the bidder has not been under blacklisting by any State/Central Govt. organisation or Public Sector undertaking in prescribed format (Annexure-I).
  - f. Product brochure of the Mobile phone published by the OEM mentioning 1-(one) year of warranty on the model of the mobile phone as proposed in the bid document.
  - g. Particulars of the mobile phone proposed in the bid document in prescribed format (Annexure -II)
3. Financial bids of those Tenderers will be opened which qualifies the technical Bids
4. For the Financial Bid the following points must be followed
  - a. The Rates quoted must be inclusive of VAT Charges and other applicable taxes
  - b. The rates are to be quoted in figures as well as in words.
5. The rates accepted by ASDMA will remain valid for one year from the date of signing of the agreement.
6. The selection in the Financial Bid will be as per lowest quoted rate unless otherwise decided by the Authority
7. The undersigned reserves the right to reject a part or the whole of quotation without assigning any reason thereof.

All queries should be clarified from the ASDMA office during office hours. The quotations must be submitted on or before **11<sup>th</sup> June, 2018 at 3:00 PM**. The quotation shall be opened on the same day after closing and tenderer if any may remain present



Joint Secretary & S.P.C  
Assam State Disaster Management Authority  
Assam Secretariat, Dispur

No. ASDMA 11/2015/Pt/208-A

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Copy to:-

1. Deputy Commissioner, Kamrup Metro with a request to cause display in D. C.'s office Notice Board
2. Administrative Officer, Assam Administrative Staff College, for display in their Notice Board.
3. System Expert, ASDMA for uploading it in the ASDMA official website
4. ASDMA Notice Board.



Joint Secretary & S.P.C  
Assam State Disaster Management Authority  
Assam Secretariat, Dispur

**TO WHOM IT MAY CONCERN**

This is to self certify that I/ my firm/company am /is/ has not been blacklisted by any central /State Govt. organisation or by any Public Sector undertakings of the State/Central Govt.

**Signature of the**

**Bidder:**

**Place:**

**Date:**

**Company Seal**

